**Woking Squash Racquets Club**

**Committee Meeting**

Tues 4th Sept 2018

Attending:

Jackie Thorogood (JT)

Mark Watts (MW)

Jez Foulsham (JF)

Stewart Perry (SP)

Kerryn Bartlett (KB)

James Dyer (JD)

Adam Beadie (AB)

Apologies:

None

|  |
| --- |
| Woking Squash Rackets Club  Mission Statement  To support the **growth** of squash by offering members an **inclusive** and **friendly** club providing **excellent facilities. To** promote **participation** and provide support to players of all ages and abilities so they can **enjoy** competitive and recreational squash at an **affordable** level. |

**Actions / Decisions agreed:**

|  |
| --- |
| **Action** |
| **GROWTH / PARTICIPATION** |
| **Ladies Section**  There is a nationally recognised Women’s Squash Week which takes place from 22nd September to 30th September 2018 which is a great time to celebrate our success at the club with so many ladies now playing squash & squash57/racketball.    This is what we're doing to celebrate:   * We have booked all 3 courts on Monday 24th Sept from 7pm – 9pm for ladies only to play. Jackie & Sukhy will organise some fun games / mini tournament for all those ladies able to come. We can then have a drink at the bar (men allowed!)      * Friday 28th Sept – we’ll be running our usual weekly ladies racketball morning from 9.30-11.30, although if we have enough take up we may ask for an additional hour. We’re offering a free session to any ladies that would like to join us - members, friends, partners of members, colleagues - anyone welcome. We’re also going to encourage everyone to “bring a dish” so that we can have a social lunch at the club following the session      * Sat 15th Sept – I know this is outside of the week, but we're offering another racketball camp, ran by Jackie & Sukhy, from 12-3pm for ladies that can’t make Fridays. Again, this is open to anyone female from beginners to those with experience. The cost of this session is £15 |
| **Club Night**  flyers printed to give to new members  Agreed we do a club-wide survey for feedback on the revamped running of CN  Follow up newbies that came to club night to trial the club |
| **Juniors**  Adam has volunteered to take on responsibility for the Juniors and will review the current set up.  Juniors coaching changes. Raise to £35 proposed. Will need to propose any changes at AGM.  Sean & Adam may do coaching course  AB & JF to talk to other clubs  Summer camps – all clubs run these. £25 - £50 pd. 10-4pm bring your own lunch. To investigate |
| **Teams**  Agreed one court on a Monday evening for the vintage team, otherwise should be played in off peak. SP to talk to Pete Richardson  Proposed to have just one vintage team  Mike Thacker and Simon Brown trying to organise vets for winter |
| **Socials**  JF will plan some things so we have a calendar of activities for this year  Finals / end of season party and awards evening was suggested. To be investigated  **Socials** – Planning on doing the quiz (Adam’s son Luke) on Sat 13th October (which is World Squash Day). Can accommodate 40ish people. Could have the various teams in quiz teams. Could ask cricket club if they have spare chairs/tables – MW to ask Pete Richardson. Exhibition match before. Food at half time |
| **GDPR**  regarding the old booking website decommission - SP continuing to work on this. The plan is to switch off everyone's login to the old system to force them onto the booking pages on the club website for a few weeks, but continue to use the old system's database, so it can be switched back quickly if there are any issues. Once we are confident that everyone is able to use the new system we will switch over to using a new database and decommission the old system entirely. There is still work to do to facilitate this, and to create admin tools for the club website. |
| **Other IT projects:**  to generalize the online leagues system to allow for more competitions, e.g. racketball leagues, ladies leagues etc |
| **FACILITIES/OUTSTANDING MAINTENANCE** |
| Subgroup re bar area project –to discuss and bring to committee. Can we redecorate if not rebuilding? Speak to Andy P to get budget- MW- Keith H is working on a plan. To discuss Dec/ Jan |
| humidity control proposals – JD and SP inspected the existing extractors, and we have put the humidity data loggers in place, which are working really well. We have put a facility on the website for members to report when there is condensation on court (this was the case last Thursday night)  Blocking vents at top of changing room doors – see how this effects the humidity. Also new extractors- will have 3 extractors in the changing room. Monitor effectiveness  Danny Nolan going to organise a quote for ventilation - received but park until above work implemented |
| **Men’s Changing Room Cosmetic Refurb**  Remove panelling or overboard, new toilet & sink. Leave floor for now.  2 new mirrors to go up. Benches – John Duffles son in law quoted for new benches and high-level shelves, same wood as ladies. Old benches to go in for a few weeks. Top walls- need colour – off white (just walnut). Grey on bottom. Ceiling white. |
| **Maintenance**   * front door– been in touch with 2 door companies. Now looking into commercial door companies – anthracite grey / glass panel. JD to chase.  Ongoing * Get new small board for upstairs (like the ones downstairs) – to be ordered - ongoing * Come up with an annual maintenance list. Ongoing. Believe this to take a year to do. Start but to be developed **Ongoing** * Discuss cameras/ scoreboard on courts – raised by JD last time. JD to make suggestion next meeting.  Ongoing * Court 1 door sticking – new hinges now installed * Destroy Ivy - John Duffle * Investigate outside storage space |
| **Kitchen refurb**  Sub committee to move the project on – next year |
|  |
| **Affordable / Finances** |
| **Card Payment Options –** Narrowed to two options JF view is to go with SumUp as there is little investment (£30) and no contract/minimum spend. We can get up and running quickly to at least give us something to start with. Longer term I think we should work towards a no-cash system  Agreed to give SumUp a trial  **the current bar-voucher system** - this needs further work and replacing with an electronic solution seems expensive. We need a better way of ensuring there are no errors in adding credit to the voucher and perhaps having the person initial the addition of any payment. We also need to see how we can make the honesty bar work to ensure all drinks are correctly allocated etc. Perhaps a re-think of the current way of working that could allow access to a person’s tab to review etc? Not sure there is an easy solution  Limit of £10 credit for members bar bill proposed. Need to review this system |
| **Finances**: SP has been preparing the annual financial report for the auditors. auditors to prepare the accounts in time for the AGM at the end of October. The report shows that we invested around £23.5k in the club's infrastructure last season, slightly over half of which was spent on the courts and balustrades, and the remainder on carpets, decoration, electrics, plumbing etc. We finished the season with £66.5k in the bank (up very slightly from the previous year), so this is a good indicator of the level of investment we should be aiming for going forward.  **Div 1 Player**  Request for payment for another Div 1 player agreed. Must wear the sponsors shirts. Also require a write up and photo from each match - MW to speak to contact at Woking News and Mail about a weekly feature. Will try to ensure that the sponsorship covers the additional player - SP and Dave Dommet have had a meeting on this. SP to go back to Paul |
| Lease extension FL talked to the Bromley’s who represent the Horsell sports association. Cricket club lease comes up same time as ours. Will get together on this  Freddie in communication with David Bromley (29/4/18) regarding leases  Ongoing |
|  |
| **Committee**  **Role descriptions on website**: updated the chairman and secretary descriptions, Updates and photos from Jez and Adam still pending.  Vice chair –. JF to come up with full description  Gaps on committee include– legal requirements; social media. KB can put posts on Facebook.   * Succession Planning. Roles. MW & KB are sadly stepping down after the AGM. SP will take over temporarily as chair. SP to approach others re taking over as treasurer i.e. John Bryant, Sean Mizen. |
| **AGM**   * Date set - Fri 26th Oct. Send hold the date email to members - JT * Consider increasing fees (affiliation to all England increasing by £2.50. £400 increase to club) * Junior membership – rule changes * New committee members required (MW, KB stepping down. JT away for 2 months) * MW to start report using lead master results * JT to provide report re lady’s section |

* Next meeting date– Tues 2nd oct – Kerryn’s House