

Woking Squash Racquets Club
Committee Meeting – via Zoom
7th April 2020

Attending:

Stewart Perry (SP)
Jackie Thorogood (JT) -
Jez Foulsham (JF)
Adam Beedie (AB)
Jen Cosgrave (JC)
Anne Struyven (AS)
Craig Swinerd
Shaun Mizen (SM)
Pete Richardson (PR)
John Bryant (JB)

Actions agreed:

COVID -19

The main meeting discussion was the COVID-19 crisis and how this has affected the club, which is now closed, and the future membership renewals due from 1st May. SP will be writing to all members and encouraging those that can to pay for the new membership year. Obviously, there will be circumstances where people are not in a financial position to make the payment so we will offer pro rata once club is open. The club is financially sound so we are confident we can ride this storm for a few months. Bills, utilities and staff costs (Claire and Jen furloughed based on same 3 months last year) have been reduced in the meantime

AB is also investigating any potential grants the club may benefit from

Juniors – on hold

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Dates been given for this year for camps etc

Juniors invoicing system - this will be addressed when SM upgrades the club's entire accounting system as there will be a proper invoicing module and debtor's module which will allow for easy tracing of outstanding funds etc. This will be April

Socials – on hold

JF will plan some things so we have a calendar of activities for this year. Schedule of dates for 2020. To include mixed RB events.

Phil Halls suggestion of monthly RB tournament Go ahead – one Friday per month. Agreed to staff bar. SP to reply to Phil. Add to events calendar

Tournaments – on hold and will be restarted when able

Membership

SP to send letter to members, as above, encouraging renewal

Advertise on membership renewal notice this new category of PAYG

IT projects

To find a software solution to stop booking of consecutive courts by the same member at peak times. Also, to restore penalty point system – restarted this work - SP

Rolling screen saver for advertising

Add in Ladies RB and squash tournaments

AGM upload minutes

Marketing to attract new off-peak members

JF to create something. Can use at Pure Gym

Feather banners –AB – advertising the club, fun, fitness, racket sports, look at England squash site – **Banners now delivered to club. To put up once reopen**

Could go to Morrisons with banners and leaflets once we have them

Other marketing

JB to update FB/website with new squash videos re how to play at home whilst the clubs are closed

Committee

JC volunteered to be Safeguarding officer – doing online course in April

Coaching poster to be changed – add in Phil – AB – complete

Don Frankland unfortunately is unable to carry on with his role as trustee due to illness. The committee will make appropriate suggestions re Trustees.

Other activities – on hold

As discussed last year, it was agreed to trial other activities at the club. JT may trial Pilates on a Tues morning in the New Year

Maintenance

We now have new cleaners in place and all seems to be going well. – **now on hold**

Court 1 Heating is still an ongoing issue with tweaking the thermostat on the court to get the right temperature. Will continue to monitor. found the data loggers and SP ordered some new batteries for them from Amazon, so I will fit these.

Regarding the emergency lighting, CS have instructed the electrician to do the survey, just waiting for him to fit us in.

New cooker ordered and old being removed- SP

- **Come up with an annual maintenance list.** Believe this to take a year to do i.e. gutters, hedges, court maintenance, pat testing, fire ex service, boiler service
- Doorbell – to hardwire or video. SP to organise with Alan. Also, to ask re the closing of the door
- Lines in car park to be redrawn
- Book in courtmasters and put on events calendar
- Plaster court 2 wall – courtmasters?
- New cooker and microwave in kitchen
- CCTV and door access – JF
- Club to re deep cleaned before reopening

- replied to John Hughes stating that we no longer need to separate the rubbish as this is carried out by Chambers (our refuse collectors). We could however get some new bins to help people keep the place tidy. Change the bins to one and put a sign up – JF. Speak to chambers re what should be done with food waste / how much do we pay (£62?) / should we have 2 bins – JF

Looking into integrated POS system/bar vouchers etc – prices/options. SM to liaise with JC

JC to send out letter to all members that have a bar tab and ask for payment

Next meeting – Tue 5th May 7.30pm- Zoom