**Woking Squash Racquets Club**

**Committee Meeting**

20 Feb 2020

Attending:

Stewart Perry (SP)

Jackie Thorogood (JT) -

Jez Foulsham (JF)

Adam Beedie (AB)

Jen Cosgrave (JC)

Anne Struyven (AS)

Apologies :

Craig Swinerd

Shaun Mizen (SM)

Pete Richardson (PR)

John Bryant (JB)

**Actions agreed:**

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| **Ladies Section**Dates for ladies team matches and club nights agreed with PR and booked inLadies squash and RB tournament draws now up at the club – can these go online? – SP |
| **Juniors**.Dates been given for this year for camps etcRob asked to move juniors on Sunday from 11-3pm to 12-4pm. Ask parents if suits them and advertiseJuniors invoicing system - this will be addressed when SMupgrades the club’s entire accounting system as there will be aproper invoicing module and debtors module which will allow foreasy tracing of outstanding funds etc.  |
| **Socials**JF will plan some things so we have a calendar of activities for this year. Schedule of dates for 2020. To include mixed RB events. This has been set up. Can we get it online? Put a hard copy up at the club and send email to members to let them know and ask to join FBPhil Halls suggestion of monthly RB tournament Go ahead – one Friday per month. Agreed to staff bar. SP to reply to Phil. Add to events calendar |
| **Tournaments**To organise: JF, AB, SP, CSApril 25th finals dayReminder email to members to add in results online |
| **Membership**Pay as you go – young person’s membership – agreed at AGM – SPAdvertise on membership renewal notice this new category |
| **IT projects**To find a software solution to stop booking of consecutive courts by the same member at peak times. Also to restore penalty point system – restarted this work - SPRolling screen saver for advertisingAdd in Ladies RB and squash tournamentsAGM upload minutes |
| **Marketing to attract new off peak members**JF to create something. Can use at Pure GymFeather banners –AB – advertising the club, fun, fitness, racket sports, Banner design agreedCS to fix to wall when completedCould go to Morrisons with banners and leaflets once we have them |
| **Committee**JC volunteered to be Safeguarding officerAll to look at their roles on website to ensure correct – send to Stu updatesCoaching poster to be changed – add in Phil – AB |
| **Other activities**As discussed last year, it was agreed to trial other activities at the club. Trial started last week and email sent to membersClasses will continue over the next few months |
| **Maintenance**We now have new cleaners in place and all seems to be going well.Regarding other tasks CS has: trimmed the hedges and cleaned up most of the carpark. Boiler service has been done. Pat testing was done last September. Clock in the gents is now on the wall. put up more hooks in the men’s and also outside all 3 courts. Men’s toilet handle has also been replaced.new NO PARKING signs to put up. – completeCS put up the new tournament boards above court 1Freddie's advertising on court 3the fire extinguishers are being serviced on Thursday 20th.Court 1 Heating is still an ongoing issue with tweaking the thermostat on the court to get the right temperature. Will continue to monitor. found the data loggers and SP ordered some new batteries for them from Amazon, so I will fit these.Regarding the emergency lighting, CS have instructed the electrician to do the survey, just waiting for him to fit us in.New cooker ordered and old being removed- SP* Come up with an annual maintenance list. Believe this to take a year to do i.e. gutters, hedges, court maintenance, pat testing, fire ex service, boiler service
* Doorbell – to hardwire or video. SP to organise with Alan. Also to ask re the closing of the door
* Lines in car park to be redrawn
* Book in courtmasters and put on events calendar
* Plaster court 2 wall – courtmasters?
* New cooker and microwave in kitchen
* CCTV and door access – JF
* replied to John Hughes stating that we no longer need to separate the rubbish as this is carried our by Chambers (our refuse collectors). We could however get some new bins to help people keep the place tidy. Change the bins to one and put a sign up – JF. Speak to chambers re what should be done with food waste / how much do we pay (£62?) / should we have 2 bins – JF
* LED lights on other courts being fitted– SP to reply.
* Replace valve on radiator - CS
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| Looking into integrated POS system/bar vouchers etc – prices/options. SM to liaise with JC |

**Next meeting -** 16th April 7.30 - Stus