

Woking Squash Racquets Club

Committee Meeting

1st May 2018

Attending:

Jackie Thorogood (JT)

Mark Watts (MW)

Jez Foulsham (JF)

Stewart Perry (SP)

Kerryn Bartlett (KB)

James Dyer (JD)

Apologies:

None

Woking Squash Rackets Club Mission Statement

To support the **growth** of squash by offering members an **inclusive** and **friendly** club providing **excellent facilities**. To promote **participation** and provide support to players of all ages and abilities so they can **enjoy** competitive and recreational squash at an **affordable** level.

Actions / Decisions agreed:

GROWTH / PARTICIPATION

Tournaments

This year's tournaments were completed in April with the following winners:

Open	Steffan Morgan
Doubles	Adam Beedie and Justin Robinson
Ladies	Sukhy Bains
Racketball	Mike Wardle
Squash Handicap	Rhys Cross

Racketball Handicap	Jez Foulsham
Veterans	Mike Wardle
Vintage	Adrian Hayward
Plate	Danny Nolan
Junior Handicap	Muneer Ali
Girls	Cherrie Kwong
Under 19	Toby Harris
Under 15	Benjamin Kuk
Under 13	Benjamin Kuk
Under 11	Aaron Marsh

Remaining work to do is the engraving and signwriting, and to survey the members and conduct a wash-up meeting. Jez and Stu would like to create a "recipe" document for running the tournaments in the following years, so we can build on the things we learn.

Thanks to the Tournament Committee and others who helped with the Tournaments (Nicky Beedie, Adam, Nicky Kuk, Craig Swinerd, Ryan, Jez, Stu - £20, token consideration for their help in bar vouchers agreed

Juniors

We consider the fairest solution is for Chris to use the income from the Juniors to be reinvested into the section. In broad terms the budget Chris will be working with is based on each child paying £30 per term, in addition to an average of £40 per year in annual subscriptions.

This is subject to the formula for providing the minimum number of coaches required, and that Chris keeps records of who has provided the coaching, and the amount they received.

Club Night

To recruit a supervisor from 7.30-9.30pm on Thursday club night. £20 fee agreed for the 2-hour session

Jez, Pete Richardson, Chris Bartlett, Phil Hall, Adam B and Janik have indicated they would be willing to manage the early part of Club Night. JT and SP to also be trained to cover if needed

Training to take place by JF at club night Thurs 3rd May

Ladies Section

Sukhy and Jackie running a further 4-week Racketball coaching programme for new ladies in May on Friday mornings. To promote off peak membership to them at the end of the course

JT achieved level 1 squash coaching certification to be able to help out with these sessions more effectively

5 new ladies signed up for May course plus 3 from the Jan group

At least 9 new lady members to join this month off peak and 3 full members

Separate proposal sent re ideas for the ladies section – agreed a £200 pm contribution for this to be implemented from 1st May. This includes running a Friday ladies racketball club morning; attracting new lady members; admin; marketing; designing new racketball leagues and offering coaching programmes

Socials

The Tournament finals day and BBQ attracted many members and their families and was a fun and successful day!

JF will plan some things so we have a calendar of activities for this year

Teams

Despite declining the 5th summer team, we have acquired an extra racketball team which we will run with for now.

Winter teams 2018 – 2 vintage, 4 squash teams, 4 vets, 2 Racketball. Suggestion to lose a racketball team if court availability for members becomes a problem – review end of summer and possibly restrict vintage team from playing Monday nights or maximum of 1 court as last resort

Other activities at the club

Email re circuit training sent to all members. Only 8 responses received with a mixture wanting Sat or Sun. Therefore, email to go to members saying this will not take place

GDPR –

We still need to reach out to the membership to get them to explicitly opt-in for emails etc. We currently have 81 members who have not explicitly given or withdrawn consent, and we will lose the ability to email them on 25th May.

The old booking website will need to be decommissioned, as the data on it cannot be satisfactorily secured. Doing this will also allow more features to be implemented such as preventing multiple peak-time bookings.

Late Cancellations

the points system has been simplified, and posters have been put up at the club explaining the simplified rules and have removed points awarded under the old system.

Squash Levels –

we will be automatically uploading results from our internal squash leagues - Premier, League 1A and League 1B - to squash levels, when both players have an existing squash levels ID. This integration has been in place for a few years but has never been switched on - Adrian would like to do so now as he believes it will attract more team players to play in the club leagues. Discussions are still taking place re this so this action is Ongoing

FACILITIES/OUTSTANDING MAINTENANCE

- New front door– been in touch with 2 door companies. Now looking into commercial door companies – anthracite grey / glass panel. JD to chase. Ongoing

Ceilings also need to be cleaned / patched / painting – James to sort himself. Cleaned/repairing to be done **Done**

Outside fire escape door to be painted. Ongoing **Done**

Water fountain for front entrance hall for plumbed in solution. Bottle filler only - £178 for plumbing. Need to research on the actual fountain. Put by under stairs small cupboard. To investigate – email quote this week. Poss. second-hand fountain – JD to source **Bought and paid for, will install this week - £230**

umbing has been fitted, still sourcing fountain

Courtmasters and other banner to be removed from Dec. and put new sponsors banners up. JD remove current banners on courts. To do **Done**

- Get new small board for upstairs (like the ones downstairs) – to be ordered
 - New hairdryer for ladies changing room **Believe it has been sorted**
 - Come up with an annual maintenance list. Ongoing. Believe this to take a year to do. Start but to be developed **Ongoing**
- Downpipe outside to be sorted out – replace. Ongoing **Done**
- Discuss cameras/ scoreboard on courts – raised by JD last time. JD to make suggestion next meeting. Ongoing

- Make bench up in changing rooms and touch up paint **Ongoing**
- PAT testing all equipment **Done**
- Get cage for thermostat to stop people changing temp or get a remote sensor to leave behind the bar **Ongoing**
- Get rid of rug leading to men’s changing rooms **Done**
- clean car park to stop mud coming into the club
- Court maintenance – basic this year – sand floors, paint lower walls. Aim for August when summer matches finished. Get 2 quotes
- Court 1 door sticking
- Get extractor fan serviced
- Quote for flooring in men’s changing room
- Investigate sealed toilet unit and sink in men’s changing rooms
- Keith has had a floor expert in to measure up. Quote awaited. Samples of flooring available

Bar area

Subgroup re bar area project –to discuss and bring to committee

Door cards: Email and poster campaign was done. We will decommission the inactive cards in bulk at the beginning of July, when 2018-19 subscriptions are complete.

Court humidity control proposals – get some data re when courts start sweating – SP to get sensors. Could be to do with the showers – does the humidity go up. Need to replace extractor fan. Feedback form members commenting on how cold it is – has been one of the coldest winters we've had - ongoing

Affordable / Finances

Payment options for members

need to invest in modernising the bar voucher system and how members are able to pay for things like their bar bills, social activities – JF to investigate

Explore card payment over bar

Subscriptions - as we approach the new season SP would like to make some changes to subscription renewals this year. The prompt-payment incentive will no longer apply to cheque payments, as it will be difficult to establish exactly when the payments are received, and they are generally much more work. For the same reason we will be removing the option to pay by cash altogether - there were only a handful of these last year. Going forward, we would like to encourage all large payments from members to be made via electronic transfer

Full review of this year's subscription renewals at next meeting

Committee

Roles and responsibilities of individual committee members to be reviewed and updated by each committee member for their own role. KB to add in responsibility of court bookings

Current descriptions: https://wokingsquashclub.org/club_management

Vice chair – JF volunteered and was voted in as Vice Chair—responsibilities include: project manager, club development, sponsorship, Supporting local community. Assistant to chair. JF to come up with full description

Gaps on committee include— legal requirements; social media. Any volunteers?

Next Meeting: **Tues 19th June 7.30pm**